



Subject: "Aeroforma Technologies & Universal Steels & Aluminium Southwest Ltd communication of requirements to external providers"

Due to the requirement of AS9100 Rev.D par. 8.4.3 & BS EN 9120 :2018 "Information for External Providers" It is the responsibility of Aeroforma Technologies & Universal Steels & Aluminium to ensure that our Providers are aware of the relevant sections of the standard and those requirements have been communicated with them and adhered to.

Therefore: The supplier shall ensure their employees are competent and hold the necessary qualifications for the task they perform – par. 8.4.3.c,

The supplier shall interact with Aeroforma Technologies & Universal Steels & Aluminium by providing updates where necessary for the progress of our orders and any issues or problems that may arise – par. 8.4.3.d

Aeroforma Technologies & Universal Steels & Aluminium monitor and measure the performance of our suppliers and we expect an on-time delivery performance of 96.5% And on quality performance of 100% we collate these figures on a monthly basis and will send them to the suppliers upon request. - par.8.4.3.e

Aeroforma Technologies & Universal Steels & Aluminium or its Customers may intend to perform verification or validation activities at the supplier premises. Aeroforma Technologies & Universal Steels & Aluminium or its Customer will contact the supplier to organize any potential visit – par. 8.4.3.f

All our providers shall understand the need to:

- ✓ Implement a quality management system
- ✓ Use customer – designated or approved external providers, including process sources (e.g., Special processes)
- ✓ Notify us of nonconforming processes, product or services and obtain approval for their disposition
- ✓ Prevent the use of suspected unapproved, unapproved and counterfeit parts
- ✓ Notify us of changes to processes, products or services, including changes of their external providers or location of manufacture and obtain the organization's approval
- ✓ Flow down to external providers applicable requirements including customer requirements
- ✓ Provide test specimens for design approval, inspection / verification, investigation or auditing
- ✓ Retain documented information, including retention periods and disposition requirements

Aeroforma Technologies & Universal Steels & Aluminium, our customer and regulatory authorities require the right of access to the applicable areas of facilities and to applicable documented information, at any level of the supply chain – par.8.4.3. I.

Our Suppliers shall ensure their persons are aware of:

- ✓ Their contribution to product or service conformity
- ✓ Their contribution to product safety
- ✓ Their importance of ethical behaviour

Suppliers are expected to retain documented information for as long as necessary.

Kind Regards

Bartek Wojcik

Group Process & Quality Director
10th February 2022